

# **Human Resources**

This range of Recruitment services are indicative of our HR offering. They allow our clients to divert their HR talents toward more strategic work.

#### Candidate Search

 Allow us to do the leg work for initial search and round 1 filtering. This will free up your consultants to do the higher value tasks after shortlists are available

## CV Filtering & Formatting

 Any CV service - usually formatting CVs to your standards

#### **Background Checks**

 We will compile check data or even conduct the search and make the calls

### Candidate Database Maintenance

 Maintaining the currency of candidate details can be a huge overhead. Infitecs can help you source and trawl through the updates